

Tapuika Trustee Elections 2026

Candidate Handbook

Tapuika Iwi Authority Trust
Tapuika Oranga Ake Trust



Nominations open Friday 9 October 2026



Nominations close 5:00pm Friday 30 October 2026



www.tapuika.iwi.nz | events@tapuika.iwi.nz | 07 573 5351



Queries

For nomination forms and election information,
visit www.tapuika.iwi.nz, email
events@tapuika.iwi.nz or phone 07 573 5351.

For registration, visit
www.tapuika.iwi.nz/register/.

Copies of both trust deeds are available from the office.



Tapuika Iwi Authority Trust

Suite 1, Level 1, 42 Jellicoe Street, Te Puke
PO Box 15, Te Puke 3153



www.tapuika.iwi.nz



events@tapuika.iwi.nz



07 573 5351

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Election overview

Successful candidates are elected as TOA trustees.

Under the TIA Guardian Trustee arrangements, elected TOA trustees automatically become directors of Tapuika Iwi Authority Trustee Limited, which acts as the Guardian Trustee of TIA.

Candidates must also be eligible to serve as company directors and meet the applicable constitutional requirements. These linked roles involve responsibilities to both trusts.

This handbook explains candidate eligibility, trustee responsibilities, nominations and the ballot process if an election is required.

The four positions are:

- ▶ **Ngāti Kuri**
- ▶ **Ngāti Tūheke**
- ▶ **Ngāti Moko**
- ▶ **Ngāti Marukukere**

Successful candidates serve a standard three-year term and act for the benefit of all Tapuika.



Nominations opening
Friday 9 October 2026



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Trustee responsibilities



Trustees must act for the benefit of all Tapuika. Hapū nominate candidates for their allocated positions. Elected trustees represent the interests of all Tapuika. The Board has between four and eight trustees, with a maximum of two nominated from each hapū.



Skills and knowledge

- Sound knowledge of Tapuika tikanga.
- Sound knowledge of the legal obligations of a trustee.
- Ability to communicate effectively orally and in writing.
- Skills to perform the minimum requirements below.



Minimum requirements

- attend all trustee meetings unless excused;
- have a working knowledge of the Trust Deed and obligations under relevant legislation;
- adhere to the Trust's procedures and articulate responsible views in discussions;
- understand the issues presented, analyse and prioritise them, and make informed decisions for the benefit of all Tapuika;
- actively participate in development workshops and opportunities;
- apply Tapuika tikanga at all times in the trustee role.



I understand the requirements of being a trustee and declare that I am willing and able to meet these requirements.

Candidates are encouraged to have strong whānau networks and engage actively in Board projects and committees.

Nominations and eligibility



Key dates

Nominations open Friday 9 October 2026 and close at 5:00pm Friday 30 October 2026. Submit the completed and signed form so it is received by the closing time.

Hapū positions

Ngāti Kuri	1
Ngāti Marukukere	1
Ngāti Moko	1
Ngāti Tūheke	1



Who can stand

- Adult Registered Member status on the Tapuika Register at the closing date.
- Aged 18 years or over.
- Affiliation to the nominating hapū.
- Written nomination signed by at least five Adult Registered Members of the relevant hapū entitled to vote.
- Signed consent and eligibility/skills/commitment declaration.
- Disclosure of other current positions and offices.
- Known actual or potential conflicts of interest.
- Qualifications and experience.
- Eligibility under both trusts and the Charities Act 2005.
- Chief executive officer or an employee of the TOA Trustees cannot be a trustee of either trust.

Candidate and nominators are affiliated to the relevant hapū on the Tapuika Register.



Invitation to register

To confirm your eligibility and affiliation, visit www.tapuika.iwi.nz/register/ or email events@tapuika.iwi.nz. The deadline to register is 5:00pm Friday 30 October 2026. Please ensure your contact details are up to date.



Withdrawing a nomination

To withdraw your nomination, providing written notice to the Trust by email to events@tapuika.iwi.nz and contact the office to confirm receipt.



Eligibility exclusions and lodging

Eligibility exclusions

You cannot be a trustee of the Tapuika Iwi Authority Trust if any of the following apply:

1. You are not qualified under the Clean Slate Act 2004.
2. You are an undischarged bankrupt or have an ehta arrangement or an arrangement with creditors.
3. A Court has made an order placing you under compulsory treatment or a care and protection order.
4. You have been removed from the office of trustee of any trust within the last three years, or likely to bring, the Trust or a member of the Tapuika Fisheries Group into disrepute

No employee of the Trust may be a trustee while employed. You must also satisfy the other qualification requirements under the Charities Act 2005.

Additional disqualifications include a sentence within the last seven years for tax evasion or similar tax offences; being subject to a prohibition on directing or managing organisations; an incorporated society banning order; a property order or trustee-corporation management of property; convictions for terrorism-financing offences; and disqualification by the Charities Registration Board.

A trustee may also be a director or trustee of a Tapuika Fisheries Group entity.

How to lodge your nomination

Official nomination forms will be available from Friday 9 October 2026.

You can download the form from www.tapuika.iwi.nz or request a form by:



Email:
events@tapuika.iwi.nz



Phone:
07 573 5351



Deliver to:
Tapuika Iwi Authority Trust,
Suite 1, Level 1, 46 Jellicoe Street, Te Puke



Post to:
Tapuika Iwi Authority Trust,
PO Box 15, Te Puke 3153

Nominations must be received by 5:00pm on Friday 30 October 2026.

If emailing, ensure your completed nomination form is scanned clearly and is readable.

You are advised to keep a copy of your completed nomination form.

To ensure your nomination is received, please get a receipt confirmation from the Returning Officer.



NOMINATIONS CLOSE
5:00PM
FRIDAY
30 OCTOBER 2026



Submit early

You are encouraged to submit your nomination early in case there is a problem that requires resolution.



After nominations close

The Returning Officer will review all nominations. Candidates will be notified upon acceptance or rejection of their nomination.



Voting and election results



Election notice and timing

Immediately after nominations close the Trustees must fix the voting closing date where an election is required.

At least 28 days' notice of the closing date and voting methods must be given.



Who can vote

Eligible adult registered members of the relevant hapū may vote.

Each eligible adult member may cast one vote.

A vote for a hapū candidate is counted only where the voter's registration shows affiliation to that hapū.

Registered voters must record their membership number.

An unregistered voter may attach a registration application to their voting paper and the vote is counted only if details are correct and the application is accepted.



Voting methods and polling station

A postal ballot will be held and voting is by secret ballot.

The election notice and voting papers confirm return methods, closing deadline and General Meeting polling station arrangements.



Chief Returning Officer

The Chief Returning Officer and assistants must be neither trustees nor employees.



Postal votes and results

Votes must be made by the closing date. Otherwise valid postal votes received up to three days afterwards only if envelopes are date stamped on or before the closing date.

Results are counted and certified after the postal receipt period, advised to candidates and notified at the AGM.

The highest polling candidate for each vacancy is elected.

A tie is resolved by secret ballot of the remaining trustees.



Review of election results

A candidate's right to request a review

Any candidate may seek a review within 14 days after the election result has been certified and the Trustees have given notice of the result. The Trustees must appoint an Electoral Review Officer before every election. That officer conducts any review requested.

How to apply

Submit your application to the Trustees within the review period. Your application must:

- Be in writing.
- Set out the grounds in enough detail for the Electoral Review Officer to understand precisely why you are seeking a review.
- Include any evidence you have to support those grounds.
- Be accompanied by a payment of \$500 towards the costs of the review.

You must also serve a copy of the application and supporting evidence on every other candidate in the relevant election, at the same time as lodging it with the Trustees, or as close to that time as possible. Contact the office promptly for lodgement and payment arrangements.

Payment and outcome

The Trustees hold the \$500 pending the outcome. If your application is successful, the payment is refunded. Otherwise, it is used to offset the costs of the review.

The Electoral Review Officer determines whether the successful candidate or another candidate was duly elected, or whether the election was void and must be conducted again. The officer certifies the decision with reasons. The Trustees then notify the result and advise the candidates. The officer's decision is final, and the Trustees grant no further rights of review or appeal.



Candidate profiles and campaigning



Optional candidate profile

- A 250-word limit excluding the candidate's name
- English or te reo Māori option
- Description of the candidate
- Experience and intentions if elected
- Editable text and clear JPG photograph
- Deadline by the nomination closing date
- Consent to use in material for this election



Campaigning

- Requirements to campaign honestly and respectfully
- Apply Tapuika tikanga
- Make personal campaign costs the candidate's responsibility
- Not suggest that the Trusts endorse the candidacy
- Have voters complete and submit their own votes using official instructions
- Direct questions about campaigning, member information or election arrangements to the office



Key terms

Tapuika Register: The list of hapū members eligible to be on the Tapuika Register.

Adult Registered Member: An adult (18 years or over) who is on the Tapuika Register.

Nominating hapū: A hapū of Tapuika that can nominate members to stand in the Tapuika Trustee election.

TOA Deed: Tapuika Oranga Ake (TOA) Deed of Settlement.

Chief Returning Officer: The person appointed by the Chief Trustees to run the election.





Nomination Forms to be returned to:

Email:

events@tapuika.iwi.nz

Deliver to:

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Post to:

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PO Box 15, Te Puke 3153